

Negotiation Skills Building Series

Delivery Structure: 4-Part LIVE Webinar Series

Course Structure: 90 Minutes each x 4 Sessions

Price: \$14,000 for up to 25 participants

During this four-part webinar series, participants will explore the theory and practice the skills they need to conduct procurement and contract negotiations that will preserve and enhance relationships while resolving some of the most difficult contracting challenges.

With the assistance of a short pre-work assignment for the skills-based sessions, participants will work together on a particular topic and explore ways to get better value from negotiations. They will also come to understand the range of approaches to negotiation so they can determine which approach is most appropriate for any given circumstance and will be better equipped to handle those who may not subscribe to the interest-based approach.

Participants will examine their own natural conflict style and examine the importance of being able to adapt their style to the dispute and personalities involved. In doing so, they will be better able help their organization – and their supplier relationships – improve and move forward. Following this webinar series, participants will know how to conduct a routine negotiation using the interest-based approach and will be fully prepared to create a comprehensive plan for their next significant negotiation.

Part One: Negotiation Drafting Considerations -Learning Objectives

- Explore how to structure negotiations both within and outside of Contract A
- Review cases where procurement negotiations have resulted in litigation
- Identify pre-RFx steps that can help reduce the scope of negotiations
- Discuss how to ensure fairness during negotiations regardless of the model selected.

Part Two: Practice Laying the Foundation – Learning Objectives

- Define integrative negotiations and realize the benefits of this approach
- Explore the role of emotions and techniques to deal effectively with it
- Discover your own natural style for handling conflict
- Review the benefits and drawbacks of the different styles



WEBINARS FOR TEAMS

Attend these fast-paced, 90-minute interactive sessions as The Procurement School experts take a deep dive into a narrow topic.

Each webinar includes relevant content, as well as time for Q and A and lively discussion to encourage maximum interaction and participation.

Webinars can be lightly adapted for a fee to address regional or organizational templates and nuances to ensure training is relevant and tailored to meet your needs.

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Join The Procurement School Community – a place for procurement professionals to gather, engage, and learn.

Contact Us:

Learn more about what The Procurement School could do for your organization and how we can tailor a session to your specific organizational needs, please contact us:

hello@theprocurementschool.com
theprocurementschool.com
250-370-0041

the procurement school
PO Box 46030, RPO Quadra Village
Victoria, BC V8T 5G7

Part Three: Practice Preparing for Success – Learning Objectives

- Identify where negotiations fall along the dispute resolution continuum
- Assess when the integrative negotiation approach is appropriate
- Practice separating positions from underlying interests
- Prepare Negotiation Checklist based on a real-life example

Part Four: Practice Conducting Negotiations – Learning Objectives

- Review the four steps in conducting integrative negotiations
- Practice these steps using common procurement and contract management scenarios
- Explore the five top tips for effective negotiations
- Develop communication techniques to create and sustain discussions and understanding